



# ARIZONA PEACE OFFICER STANDARDS AND TRAINING BOARD REQUEST FOR AZPOST CERTIFICATION RECORD

Custodian of Records: Sean Donegan

Indicates Required Information

Please use full names, not initials.

| WHAT YOUR REQUEST WILL INCLUDE   |                        |                        |
|--|------------------------|------------------------|
| Certification Status   | AZPOST Case History    | AZPOST Audit History   |
| Appointment History  | Basic Training History |                        |
| WHAT YOUR REQUEST WILL NOT INCLUDE   |                        |                        |
| In-Service Training Records<br>You must contact your previous law enforcement agency for these records.  |                        |                        |
| INSTRUCTIONS   |                        |                        |
| To obtain a copy of <u>your</u> AZPOST Certification Record, please complete this form and include one of the following:   |                        |                        |
| <ul style="list-style-type: none"> <li>* A copy of your driver's license</li> <li>* A signed records release form (if request is from a law enforcement agency)</li> </ul> |                        |                        |
| REQUESTOR INFORMATION  |                        |                        |
| DATE OF REQUEST  | LAST NAME              | FIRST NAME             |
|  |                        | MIDDLE NAME            |
| EMAIL ADDRESS (To send your record and in case additional information is needed)   |                        | SOCIAL SECURITY NUMBER |
|  |                        | DATE OF BIRTH          |

Your certification record will be emailed to you at the address above.

*If you want it sent via U.S. mail, indicate the mailing address below:*

|                 |       |          |
|-----------------|-------|----------|
| MAILING ADDRESS |       |          |
| CITY            | STATE | ZIP CODE |

| SIGNATURE     |
|---------------|
| HOW TO SUBMIT |

Your signed request may be submitted by one of the following methods:

\* **Email to:** [records@azpost.gov](mailto:records@azpost.gov)

\* **U.S. Mail to:**  
AZPOST  
ATTN: Records Request  
PO Box 24070  
Phoenix, AZ 85074-4070

AZPOST will attempt to complete a request within 2-3 business days after it is received.

**Incomplete requests will be returned for further information.**