



ARIZONA PEACE OFFICER STANDARDS AND TRAINING BOARD REQUEST FOR AZPOST CERTIFICATION RECORD

Custodian of Records: Michael Orose

Indicates Required Information

Please use full names, not initials.

WHAT YOUR REQUEST WILL INCLUDE			
Certification Status	AZPOST Case History	AZPOST Audit History	
Appointment History	Basic Training History		
WHAT YOUR REQUEST WILL NOT INCLUDE			
In-Service Training Records You <u>must</u> contact your previous law enforcement agency for these.			
INSTRUCTIONS			
To obtain a copy of <u>your</u> AZPOST Certification Record, please complete this form and include one of the following:			
<ul style="list-style-type: none"> * A copy of your driver's license * A signed records release form (if request is from a law enforcement agency) 			
REQUESTOR INFORMATION			
DATE OF REQUEST	LAST NAME	FIRST NAME	MIDDLE NAME
EMAIL ADDRESS (To send your record and in case additional information is needed)		DATE OF BIRTH	SOCIAL SECURITY NUMBER

Your certification record will be emailed to you at the address above.

If you want it sent via U.S. mail, indicate the mailing address below:

MAILING ADDRESS		
CITY	STATE	ZIP CODE

SIGNATURE

HOW TO SUBMIT

Your signed request may be submitted by one of the following methods:

- * **Email to:** ritas@azpost.gov
- * **U.S. Mail to:**
AZ POST
ATTN: Rita Mae Schaefer
2643 East University Drive
Phoenix, AZ 85034

AZPOST will attempt to complete a request within 2-3 business days after it is received.

Incomplete requests will be returned for further information.