



Hualapai Nation Police Department
P.O. Box 490
Peach Springs, Arizona 86434
Office (928) 769-1024 Fax (928) 769-1027

"Protectors, Providers, Peace Keepers"

April 24, 2018

**HUALAPAI NATION
JOB ANNOUNCEMENT
OPEN COMPETITIVE**

JOB TITLE: Police Officer / Lateral Officer
DEPARTMENT: Hualapai Police Department
CLASS: Regular, Full Time, Non-Exempt
SALARY: \$39,520.00/Yr. to 47,840/Yr.
OPENING: Continuous
CLOSING: O.U.F

POSITION SUMMARY:

Under general supervision maintains law and order within the boundaries of the Hualapai reservation; investigates suspicious situations and takes appropriate action; responds to all calls concerning emergencies such as traffic accidents, confrontations, altercations and disorderly conduct; performs such assignments as working radar on highways, operate night surveillance, coordinate traffic and crowd control activities; uses breath-analyzer to determine degree of intoxication of drivers; operates other technical equipment which calls for fully developed police skills; performs investigative work such as investigation of misdemeanors and felony crimes, traffic accidents involving property damage or personal injury or incidents of alleged or suspected burglary or vandalism. Performs other work duties as required.

MINIMUM QUALIFICATION REQUIREMENTS:

- High school diploma or GED
- Valid Arizona driver license
- Pass an MVR screening
- Must be 21 years of age or older
- Must be able to meet and pass a physical examination that meets the standards set

- in Arizona Administrative Code Title 13, Public Safety Chapter 4. APOST R-13-4-106 within 1 year before appointment
- Pass the Police Officer Physical Aptitude Test (POPAT) prior to appointment
 - Must be able to successfully complete a APOST Certified Police Academy within the first year of employment
 - Must have and maintain a clean record, with no convictions of felonies, or misdemeanors within three years prior to application, or crimes against persons and domestic violence
 - Must have excellent communication, written and verbal skills, be organized and punctual with the ability to follow written guidelines and procedures
 - Ability to work independently or within a community task force to address specific issues
 - Must be able to write clear and complete reports on a daily basis
 - Able to establish and maintain a good working relationship with employees and community members
 - Pass a complete background investigation that meets the standards set in Arizona Administrative Code Title 13, Public Safety Chapter 4. APOST R-13-4-106
 - A Polygraph examination will be required for all applicants. Appointment will be subject to the applicant's successful completion of a polygraph examination with favorable results.
 - Must be able and willing to work with community to solve general or specific problems that may or may not be of a law enforcement nature.
 - Must be able to work with community leaders and the community at large and be able to communicate and listen to individuals that encompass all age groups from within the Hualapai Nation as well as the large number of American and Foreign tourists who travel through the reservation each year.
 - Specialized experience in conducting investigations when the collection of evidence involves developing the following leads, taking statements, obtaining and corroborating documents or physical evidence, and analyzing facts to identify suspects and collaborating with criminal investigators and prosecutors to develop case information for use in pressing charges and bringing suspects to trial.
 - Applicants tentatively selected for this position will be required to submit to a drug test and receive a negative drug test result prior to appointment. In addition, this position is a drug-testing designated position, subject to random testing for illegal drug use.
 - Applicant's qualifications will be evaluated solely on the information submitted by them in their application for employment
 - Submit to and pass a pre-employment drug/alcohol screening and random test thereafter.

HOW TO APPLY:

Submit a completed Hualapai Police Department Employment Application to: Human

Resources Department, P.O. Box 179, Peach Springs, Arizona, 86434, FAX (928) 769-1191, or Call (928)769-2216 for information. Questions about this law enforcement position should be directed to HNPd Chief of Police (928) 769-1024. To be considered, the Human Resources Department must receive all completed applications by 5:00 pm on the closing date. A resume will not be accepted in lieu of a completed employment application. All applications and supporting documentation submitted becomes the property of the Human Resources Department; please keep copies for your own reference.

PREFERENCE:

All applicants are considered without regard to age, sex, race, national origin, religion, marital status, or physical disability. However, preference may be extended to persons of Indian descent in accordance with Public Law 88-353, Section 703 (7-2-71) and Public Law 93-638, Section 7B.

THE HUALAPAI TRIBE IS AN EQUAL OPPORTUNITY EMPLOYER