



# Arizona Peace Officer Standards and Training Board

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## **Policy statement regarding the issuance of AZ POST Continuing Education Credits for vendors (05/09/2016)**

The purpose of this policy is to outline the program confirmation process as it relates to continuing education training credits.

AZPOST has granted continuing education credits submitted by vendors since 2003 prohibiting the words "AZ POST approved" or "AZ POST Certified" as it related to the content of the classes.

AZPOST will still offer credits for all POST sponsored trainings, however we will no longer accept *outside vendor* requests for AZPOST continuing education credits. We do not have the resources to properly vet the submissions and will not process such requests in the future with a very few exceptions. The exceptions will be training hosted or sponsored by an accredited educational entity or another Arizona law enforcement training entity.

In order to qualify for AZ POST continuing training credits, the individual agency training coordinator or their designee will assume the role of vetting the proposed training. If the training is found acceptable, (that which supports the 585 hour basic peace officer training program) agency sponsored training will be provided by individual agencies utilizing the PA-3 form. When assessing training for credits, training hours are determined by actual instruction time, exclusive of breaks, lunch, or out of classroom assignments.

AZ POST compliance specialists will recognize agency sponsored training during their audits. Compliance Specialists will also recognize training that is AZPOST sponsored and is listed on either a PA-1 or a PA-2 form, those being issued by AZPOST. .

Each agency will need to have attendees complete an attendance roster which will be maintained by that agency. The training will need to have a lesson plan attached with the file for each training being credited.

AZPOST will no longer be granting continuing education credits for in state, or out of state conferences. Individual classes taught within conferences may be eligible for continuing education credits; following the same protocol as outlined through agency sponsored training criteria.

**AZPOST gives authorization for agencies to utilize e-learning as a methodology to receive continuing training and to provide the appropriate agency sponsored credits. E learning is any digital learning that has an interactive component in the learning process and also meets the same standards as does in person/classroom training.**